**[APPLICANT]**

[**EPA Climate Pollution Reduction Grants – Implementation Grants**](https://www.epa.gov/inflation-reduction-act/climate-pollution-reduction-grants)

**Grant Project Timeline**

|  |  |  |  |
| --- | --- | --- | --- |
| What (Calls or Emails) | Date(s) | Team Members | Notes/To Dos |
| Review Timeline, Checklist, Meeting Schedule, Shared Documents, etc.  | February XX, 2024 | **[Team Members – Entities and POC Names]** |  |
| Review Application Elements, Checklist – spotlight Narrative/Workplan, Letters of Commitment and Support, Other Attachments, Budget/Budget Narrative | February XX | **[Team]** |  |
| Status of Required Elements, Project Narrative and Budget Narrative | February 15 | **[Team]** |  |
| [TBA depending on progress] | Week of February 19 | **[Team]** |  |
| [TBA depending on progress] | Week of February 26 | **[Team]** |  |
| [TBA depending on progress] | Week of March 4 | **[Team]** |  |
| [TBA depending on progress] | Week of March 11 | **[Team]** |  |
| Question Submission Deadline | March 15 | **EPA** |  |
| [TBA depending on progress] | Week of March 18 | **[Team]** |  |
| Final Reviews, Polish, Approvals | Week of March 25 | **[Team]** |  |
| Planned Submission Date | Friday, March 29 | **[Team]** |  |
| Due Date | April 1, 2024, 11:59 p.m. Eastern | **EPA** |  |
| Anticipated Funding Selection Date | July 2024 | **EPA** |  |
| Anticipated Award | October 2024 | **EPA** |  |

**Grant Application Checklist**

|  |  |  |  |
| --- | --- | --- | --- |
| Application Element (Mandatory in GREEN; otherwise, Optional) | Status | Notes | Who is Responsible? |
| SAM.gov, Unique Entity Identifier (UEI), grants.gov registrations completed, up-to-date |  |  | **[Team]** |
| SF-424 Application for Federal Assistance |  |  | **[Team]** |
| SF-424A Budget – Non-Construction Programs |  |  | **[Team]** |
| EPA 4700-4 Pre-Award Compliance Review Report |  |  | **[Team]** |
| EPA 5700-54 Key Contacts |  |  | **[Team]** |
| Grants.gov Lobbying Form |  |  | **[Team]** |
| SF-LLL Disclosure of Lobbying Activities (if applicable) |  |  | **[Team]** |
| Project Narrative Attachment Form, to include: |  |  | **[Team]** |
| * Cover Page
 |  |  | **[Team]** |
| * Workplan
 |  |  | **[Team]** |
| * Budget Narrative
 |  |  | **[Team]** |
| * Technical Appendix
 |  |  | **[Team]** |
| Budget Spreadsheet |  |  | **[Team]** |
| GHG Emission Reduction Calculations Spreadsheet |  |  | **[Team]** |
| Other Attachments Form, to include: |  |  | **[Team]** |
| * Applicable PCAP
 |  |  | **[Team]** |
| * Letter of intent (if a coalition application)
 |  |  | **[Team]** |
| * List of CEJST or EJScreen IDs
 |  |  | **[Team]** |
| * Team Biographies
 |  |  | **[Team]** |
| * Letters of commitment
 |  |  | **[Team]** |
| * Letters of Support
 |  |  | **[Team]** |